

Date: July 26, 2024

To, National Stock Exchange of India Limited ("NSE") Listing Department Exchange Plaza, C-1 Block G, Bandra Kurla Complex Bandra [E], Mumbai - 400051	To, BSE Limited ("BSE") Listing Department Corporate Relationship Department Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001
NSE Scrip Symbol: AWFIS	BSE Scrip Code: 544181
ISIN: INE108V01019	ISIN: INE108V01019

**SUBJECT: Proceeding of Postal Ballot dated 26th June 2024 along with Scrutinizer report**

Dear Sir/Ma'am,

This is with reference to our letter dated 26<sup>th</sup> June 2024 enclosing the Postal Ballot Notice dated 26th June 2024 ("Notice") for seeking approval of the shareholders of the Company on the following resolution:

S. No.	Particulars	Type of Resolution
1.	Appointment of Mr. Rajesh Kharabanda (DIN: 01495928) as Non-Executive Non-Independent Director of the Company;	Ordinary
2.	Alteration of the Articles of Association of the Company.	Special

Pursuant to Sections 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with the Companies (Management and Administration) Rules, 2014, guidelines prescribed by the Ministry of Corporate Affairs through various Circular(s) and the Listing Regulations, as amended from time to time, the Postal Ballot was conducted through remote e-voting process.

The remote e-voting process concluded today i.e., Friday, 26<sup>th</sup> July 2024, at 5:00 p.m. (IST), post which the Scrutinizer appointed for scrutiny of Postal Ballot process, Rupinder Singh Bhatia, Practicing Company Secretary (Membership No. FCS- 2599, CP No. F2514), has submitted his report on the results of the Postal Ballot. Based on the report of the Scrutinizer, **we hereby inform that, the shareholders of the Company have duly passed the above-mentioned resolutions with requisite majority.**



**Corporate and Regd. Office**

Awfis Space Solutions Limited  
C-28-29, Kissan Bhawan, Qutab Institutional Area, New Delhi - 110016  
[www.awfis.com](http://www.awfis.com) | **Email:** info@awfis.com | **Phone:** 011- 69000657

In connection with the above, please find enclosed the following:

1. Scrutinizer's Report dated 26<sup>th</sup> July, 2024 on remote e-voting

The Scrutinizer's report are being made available on the Company's website at [www.awfis.com](http://www.awfis.com) and on the website of National Securities Depository Limited [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

You are requested to kindly take the above information on record

**Thanking You,**

**For Awfis Space Solutions Limited**



**Amit Kumar**

**Company Secretary and Compliance Officer**

**M. No. A31237**

Add: C-28 and 29 Kissan Bhawan Qutub Institutional Area New Delhi 110016

## **Corporate and Regd. Office**

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CIN: L74999DL2014PLC274236



## R.S. Bhatia

M.A., F.C.S.

Company Secretary in Practice

CP No.: 2514

Peer Review No.:1496/2021

J-17, (Basement) Lajpat Nagar III,  
New Delhi-110024

Ph. 011-41078605 M: 9811113545

GST No: 07AAFPB5130M1ZX

Email: bhatia\_r\_s@hotmail.com

### FORM No. MGT-13

### Scrutinizer's Report

[Pursuant to Section 108 and 110 of the Companies Act, 2013 ('the Act') and Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 ('the Rules') read with General Circulars issued by the Ministry of Corporate Affairs from time to time and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('LODR Regulations')]

To,

The Chairman

**AWFIS SPACE SOLUTIONS LIMITED**

(CIN: L74999DL2014PLC274236)

Registered Office: C-28-29, Kissan Bhawan, Qutab Institutional Area,  
South Delhi, New Delhi-110016

Dear Sir,

I, Rupinder Singh Bhatia, Practicing Company Secretary (Membership No. FCS- 2599, CP No. F2514), having office at J-17, (Basement) Lajpat Nagar III, New Delhi-110024, was appointed as Scrutinizer by the Board of Directors of **AWFIS SPACE SOLUTIONS LIMITED** ('the Company') on June 19, 2024, for the purpose of scrutinizing Postal Ballot process in a fair and transparent manner under the provisions of Sections 108 and 110 of the Act read with the Rules and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('LODR Regulations'), Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India in respect of the following resolutions as mentioned in the Notice of Postal Ballot dated June 26, 2024:

Sr. No.	Type of Resolution	Particulars
1.	Ordinary Resolution	Appointment of Mr. Rajesh Kharabanda (DIN: 01495928) as Non-Executive Non-Independent Director of the Company



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2.	Special Resolution	Alteration of the Articles of Association of the Company
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### I submit my report as under:

1. As informed by the Company, Postal Ballot Notice along with explanatory statement and remote e-Voting instructions were sent to all those Members, whose e-mail address were registered with the Company or Registrar and Share Transfer Agent i.e. Big Share Services Private Limited and whose names appeared in the Register of Members of the Company/ List of Beneficial Owners as maintained by the Depositories as on June 21, 2024 ('cut-off date').
2. The management of the Company is responsible to ensure the compliance with the requirements of the Act and the Rules thereof including Circulars/ SEBI Regulations in respect of the resolutions contained in the Postal Ballot Notice including the dispatch of the notice to the Shareholders. My responsibilities as Scrutinizer is restricted to make a Scrutinizer's Report of the votes cast in 'Favour' or 'Against' the resolutions contained in the Postal Ballot Notice, based on the report generated from the e-voting system provided by National Securities Depository Limited.
3. The Company has published an advertisement on June 27, 2024 regarding service of Postal Ballot Notice to eligible members in English Business Standard (all editions) and in Hindi Business Standard (Delhi edition).
4. The Members of the Company holding shares as on cut-off date were entitled to vote on the resolutions as contained in the Postal Ballot Notice and could vote through remote e-voting facility only as per the MCA Circulars in this regard. Members were provided with the facility to cast their votes on the designated platform of National Securities Depository Limited.
5. The remote e-Voting commenced on Thursday, June 27, 2024 at 09:00 a.m. and ends on Friday, July 26, 2024 at 05:00 p.m. Further, the remote e- voting process was monitored through the Scrutinizer's secured link provided by National Securities Depository Limited on its designated website i.e. <https://www.evoting.nsdl.com/>.





## R.S. Bhatia

M.A., F.C.S.  
Company Secretary in Practice  
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6. The remote e-voting was unblocked on July 26, 2024 after 05:00 P.M. in the presence of two witnesses i.e. Mr. Mohd. Anas and Ms. Nitasha Sinha who are not in the employment of the Company.
7. The particulars of remote e-voting report generated from electronic registry of National Securities Depository Limited have been entered in a separate Register maintained for this purpose.
8. E-votes cast upto 05:00 P.M. on July 26, 2024 are considered for the purpose of this report. The remote e-voting was reconciled with the register of members of the Company as on cut-off date as maintained by RTA of the Company.
9. Physical Ballot voting facility was not provided.
10. The result of the remote e-voting in respect of the resolutions contained in the Postal Ballot Notice is as under:

**1) Appointment of Mr. Rajesh Kharabanda (DIN: 01495928) as Non-Executive Non-Independent Director of the Company**

Particulars	Ordinary Resolution			Percentage
	Number of Valid Votes			
	No. of Shareholders/ voters	e-Votes	Total	
Assent	160	4,91,66,642	4,91,66,642	99.15
Dissent	9	4,19,405	4,19,405	0.85
Total	169	4,95,86,047	4,95,86,047	100



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### 2) Alteration of the Articles of Association of the Company.

Particulars	Ordinary Resolution			Percentage
	Number of Valid Votes			
	No. of Shareholders/ voters	e-Votes	Total	
Assent	139	4,25,92,259	4,25,92,259	85.61
Dissent	28	71,61,674	71,61,674	14.39
<b>Total</b>	<b>167</b>	<b>4,97,53,933</b>	<b>4,97,53,933</b>	<b>100</b>

11. In view of the above scrutiny, I hereby confirm that resolutions specified in the Postal Ballot Notice dated June 26, 2024 have been passed with the requisite majority of shareholders.

  


## R.S. Bhatia

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12. The Register containing the details of remote e-voting relating to Postal Ballot will be handed over to Company Secretary of the Company, for preserving safely after the Chairman considers, approves, and signs the minutes of Postal Ballot.

Thanking You,

  
CS R.S. BHATIA,



Scrutinizer

Company Secretary in Practice CP No.: 2514

Place: New Delhi

Date: 26/07/2024

Peer Review No.:1496/2021

UDIN: F002599F000834375

Witness 1:

  
26/7/24

Name: MOHD ANAS

Address: Ramesh Park

Laxmi Nagar  
New Delhi - 110092

For Awfis Space Solutions Limited



Name: Mr. Amit Kumar

Designation: Company Secretary Membership No.: A31237

Witness 2:



Name: NITYASHA SINHA

Address: B-802, Green field  
Pasidabad